

**MINUTES OF THE REGULAR MEETING OF THE
FLORIN RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS**

Tuesday, March 16, 2021

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:00 p.m. by Sophia Scherman, Chair via Zoom.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Sophia Scherman, Tom Nelson, Bob Gray, Lisa Medina, Elliot Mulberg
Directors Absent: None
Staff Present: Mark Madison, General Manager; Bruce Kamilos, Assistant General Manager; Stefani Phillips, Board Secretary; Travis Franklin, Program Manager; Amber Kavert, Administrative Assistant II (Confidential)
Staff Absent: Patrick Lee, Finance Manager/Treasurer; Donella Murillo, Finance Supervisor
Associate Directors Present: Paul Lindsay
Associate Directors Absent: None
General Counsel Present: Ren Nosky, JRG Attorneys at Law
Consultants Present: Dave Richardson, Woodard & Curran; Tyler Babcock and Joseph Serar, MFDB Architects; Bob Earl, Earl Consulting Co., LLC

Public Comment

Nothing to report.

1. Proclamations and Announcements

General Manager Mark Madison announced to the Florin Resource Conservation District (District) Board of Directors (Board) that Sophia Scherman was awarded the 2020 Elk Grove Mayor's Volunteer Award – Residents, Neighborhoods and Community Groups category.

Assistant General Manager Bruce Kamilos recognized and thanked Mr. Madison for his 10 years of service to the District.

2. Consent Calendar

- a. Minutes of Regular Board Meeting of February 16, 2021
- b. Accounts Payable Check History – February 2021
- c. Board and Employee Expense/Reimbursements – February 2021
- d. Active Accounts – February 2021
- e. Bond Covenant Status for FY 2020-21 – February 2021
- f. Revenues and Expenses – Actual vs Budget FY 2020-21 – February 2021
- g. Cash Accounts – February 2021
- h. Consultants Expenses – February 2021
- i. Major Capital Improvement Projects – February 2021

MSC (Medina/Mulberg) to approve Florin Resource Conservation District Consent Calendar items a-i. 5/0: Ayes: Gray, Medina, Mulberg, Nelson and Scherman.

3. Sale of Surplus Property (APN 125-0210-013)

Mr. Kamilos introduced the item to the Board.

In summary, on October 20, 2020 the Board approved Resolution No. 10.20.20.01, declaring that real property APN 125-0210-013 was surplus. The approval of the resolution set in motion steps consistent with the Surplus Land Act to offer the property first to qualified public agencies, and subsequently to the public at large. On February 5, 2021, the Elk Grove Citizen ran a public notice announcing the public auction of the surplus real property APN 125-0210-013. The notice set the

minimum bid price at the appraised value of \$35,000. Bids were due on February 26, 2021. Staff received one (1) bid in the amount of \$38,800 from Jason Kline, owner of the School of Rock. It is noteworthy that the School of Rock property is contiguous to APN 125-0210-013. Jason Kline has long wanted to purchase the property to provide additional parking for his customers.

MSC (Mulberg/Nelson) to adopt Resolution No. 03.16.21.01 to 1) accept the bid from Jason Kline to purchase real property APN 125-0210-013 owned by the Florin Resource Conservation District and deemed surplus; 2) authorize the General Manager to execute the Agreement for Purchase and Sale and Joint Escrow Instructions to sell real property APN 125-0210-013 to Jason Kline; and 3) authorize the General Manager to execute any and all documents necessary to effectuate the closing of escrow with respect to the sale of the real property APN 125-0210-013.

4. Contract for Preconstruction Services for the Administration Building Tenant Improvement Project

Assistant General Manager Bruce Kamilos presented the item to the Board.

In summary, the District received proposals from three (3) qualified general contractors to provide preconstruction services for the District Administration Building Tenant Improvements Project (Project). The Building Improvements Advisory Committee separately interviewed each contractor and unanimously ranked A.P. Thomas Construction as the preferred proposer based on their interview performance and the strength of their proposal. The process used to select A.P. Thomas Construction was consistent and in accordance with the District's Public Works Construction Contracts Policy using the Design-Assist/Build method. A.P. Thomas Construction executed a contract to provide preconstruction and construction services for the Project. The contract is constructed in two (2) parts – Part I is for preconstruction services and Part II is for construction services.

MSC (Medina/Gray) to 1) adopt Resolution No. 03.16.21.02 amending the Elk Grove Water District Fiscal Year 2021-25 Capital Improvement Program and approving an appropriation of \$21,772 from future capital improvement reserve funds to the Fiscal Year 2020-21 Capital Improvement Program Budget and amending the Elk Grove Water District Fiscal Year 2020-21 Operating Budget appropriating an additional \$21,772 from operating reserves to fund expenditures in excess of revenues for fiscal year 2020-21; and 2) authorize the General Manager to execute a contract with A.P. Thomas, in the amount of \$21,772, to provide preconstruction services for the District Administration Building Tenant Improvements Project.

5. California Special Districts Association Board of Directors Call for Nominations – Sierra Network Seat A

Finance Manager Patrick Lee presented the item to the Board.

In summary, the California Special Districts Association (CSDA) is calling for nominations for Board of Directors to be placed on the ballot for Sierra Network, Seat A. The term of office will begin on January 1, 2022 through December 31, 2024. The CSDA Board of Directors (CSDA Board) governing body is responsible for all policy decisions related to the CSDA's member services, legislative advocacy, education, and resources.

The Board chose not to nominate anyone.

6. Outside Agency Meetings Report

Staff and Board members spoke regarding the meetings they attended since the last regular board meeting.

7. Legislative Update and Potential Direction to Staff

Program Manager Travis Franklin updated the Board on legislative matters.

General Counsel Ren Nosky provided input on the legislative matters that pertain to the Brown Act.

8. Elk Grove Water District Operations Report – February 2021

Mr. Madison presented the Elk Grove Water District (EGWD) Operations Report – February 2021 to the Board.

9. Directors Comments

Nothing to report.

Adjourn to Regular Board Meeting on April 20, 2021.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Board Secretary

AK/SP